

JUDICIAL REVIEW FORM FOR STUDY ABROAD

The State University of New York requires a judicial review of all applicants for its study abroad programs. It is necessary for us to be informed of any judicial record that exists for any participant. The existence of judicial records at the participant's home university does not necessarily mean denial of admission to a program; however, the information must be reviewed by the Study Abroad Office on the campus responsible for the program in order for a determination to be made. Each applicant, regardless of home campus, is required to provide this authorization even if there is no judicial record. Students must also inform their home campus Study Abroad Office about their intention to study abroad.

Student's Last Name

Student's First Name

Instructions for the judicial officer: The student named on this form has authorized release of his/her judicial record to the Office of International Education & Programs at SUNY Potsdam. Please complete the second section of this form and then **return both pages of this form** to us **directly** by mail or fax or as a PDF scan via email to the address/fax/email at the end of this form. A prompt response is appreciated.

II. To Be Completed by the Judicial Affairs Officer

1. _____ The student named above and on the reverse side of this form **has not received** a judicial sanction (probation or higher) on our campus.
2. _____ The student named above and on the reverse side of this form **has received** a judicial sanction (probation or higher) on our campus.

Effective Dates: _____

Level of Sanction(s): _____

Violation(s) _____

Printed Name of Individual Authorized to Complete This Form

Signature

Title

Date

**Please return both pages of this form directly to the
Office of International Education & Programs at SUNY Potsdam:
Sisson Hall, 44 Pierrepoint Avenue, Potsdam NY 13676
Fax: (315) 267-4890
Email: international@potsdam.edu**

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