# STATE UNIVERSITY OF NEW YORK Overseas Academic Programs

## JUDICIAL REVIEW FORM FOR STUDY ABROAD

The State University of New York requires a judicial review of all applicants for its study abroad programs. It is necessary for us to be informed of any judicial record that exists for any participant. The existence of judicial records at the participant's home university does not necessarily mean denial of admission to a program; however, the information must be reviewed by the Study Abroad Office on the campus responsible for the program in order for a determination to be made. Each applicant, regardless of home campus, is required to provide this authorization even if there is no judicial record. Students must also inform their home campus Study Abroad Office about their intention to study abroad.

**Instructions for the Student**: Please complete Section I of this form and then take the form to the Judicial Officer on your home campus. <u>Be sure to fill in your name at the top of page 2</u>.

#### I. To Be Completed by the Student:

Last Name	First Name	Campus ID#
Home Campus		Program Abroad & Administering Campus
Have you ever been convict If yes is checked, submit a v Programs at SUNY Potsdam	vritten explanation address	no ed to the Director of International Education &
	vritten explanation address	from a college or university? yes no ed to the Director of International Education &
Name of Judicial Officer on Your Home Campus		Phone Number for Judicial Officer
Email Address for Judicial Officer		Fax Number for Judicial Officer

#### Please give your consent by agreeing with your signature to the statement below.

Under the provisions of the Family Education Rights and Privacy Act, I authorize the judicial affairs officer named above to provide documentation and discuss all information related to any judicial affairs review on the campus at which I am matriculated with the appropriate Study Abroad Office staff members and, if appropriate, with the associated faculty program director, for the purpose of determining my participation in a study abroad program.

Student Signature

Date Release Signed

Date This Release Expires and Is No Longer Valid. (Recommended: End of the semester in which you will be studying abroad)

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Student's Last Name

Student's First Name

Instructions for the judicial officer: The student named on this form has authorized release of his/her judicial record to the Office of International Education & Programs at SUNY Potsdam. Please complete the second section of this form and then return both pages of this form to us directly by mail or fax or as a PDF scan via email to the address/fax/email at the end of this form. A prompt response is appreciated.

### II. To Be Completed by the Judicial Affairs Officer

- The student named above and on the reverse side of this form has not received a 1. judicial sanction (probation or higher) on our campus.
- The student named above and on the reverse side of this form has received a judicial 2. sanction (probation or higher) on our campus.

Effective Dates:	
Level of Sanction(s):	
Violation(s)	
Printed Name of Individual Authorized to Complete This Form	Signature
	Signature
Title	Date
Please return <u>both pages</u> of Office of International Education Sisson Hall, 44 Pierrepont Av	& Programs at SUNY Potsdam: venue, Potsdam NY 13676
Fax: (315) 2 Email: internationa	
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New December 2011	